

LINDA B. DUCKETT

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DEGREES

Doctor of Music, with distinction, Indiana University, Bloomington, Indiana, 1983

Master of Music, Indiana University, Bloomington, Indiana, 1972

Bachelor of Fine Arts, *magna cum laude*, Stephens College, Columbia, Missouri, 1970

PROFESSIONAL EXPERIENCE

MINNESOTA STATE UNIVERSITY, MANKATO

Department of Music, 1987-present

Department Chair, 1987-2000, 2001-2002; Acting Chair, 2003

- Music Representative to Arts and Humanities Council
- Led faculty in oversight, design, and delivery of the curriculum
- Revised and refined policies and procedures for personnel and budgetary matters
- Nurtured faculty growth to departmental team
- Created and funded Events Coordinator position
- Worked in collaboration with University community, alumni and patrons in development of partnerships for fund- and friend-raising, and founded Friends of Music Society
 - Most recent fund-raising effort resulted in \$100,000 Hendrickson mechanical action organ for studio and practice, MnSCU Leveraged Equipment Grant and matching gift from builder

Professor of Music, rank granted 1991-1992

- Department of Music Curriculum Committee, Chair, 2005-2006
- Department of Music Personnel Committee Chair, 2003-2004; Member, 2002
- Faculty Research and Faculty Improvement Grants
 - Identifying Specific Characteristics in Non-Western Melodic and Rhythmic Patterns (co-authored with Dr. Karen Boubel) 2005-2007
 - Professional and Organizational Development Conference, 2006
 - 25th International Conference on Critical Thinking, Two One-Day Think Tanks, Socratic Questioning: Foundational and Advanced, 2005
 - Mediation, Dispute Resolution Institute, Levels I and II, 2003-2004
 - An Examination of Representative Instruments by Selected American Organ Builders, 1990-1991
 - Organ Pedagogy Institute, summer 1990
 - Institute for Theory Pedagogy, summer 1988
- Performance Roster

- Recitals, Minnesota and South America, 2006-2007
- Organ recitals, Master-classes and Clinics, Midwest and Alaska
- Harpsichord solos and *continuo* with faculty and student ensembles

**Interim Director, Office of Affirmative Action, August 2007- May 2008;
January - July 2004**

- Guide campus community in all aspects of legal/regulatory considerations for equal opportunity/affirmative action
- Train search committees in University departments, offices, and programs
- Respond quickly and actively to students, faculty, and staff on matters of discrimination, alleged discrimination, and goals for nondiscrimination
- Serve as mediator, negotiator, conduct investigations, and write detailed reports as appropriate
- Send investigative reports to Decision Makers, Attorney General
- Initiate meetings with upper administration and university personnel to address systemic issues
- Direct post-action follow-up with all parties to ensure accountability, and follow-through on Affirmative Action goals

Additional committee appointments and trainings:

- Expanded Cabinet (President's Office)
- Commission on the Status of Women (campus-wide task force)
- Diversity Council (campus-wide task force)
- Affirmative Action Training (MnSCU, Minnesota State College and Universities)
- Decision Maker/Investigative Training (MnSCU)
- Campus Security Training (Facilities Management)
- Commencement Host for Featured Speaker (University Advancement)
- Diversity in MSU Publications (University Advancement)

Planning Sub Meet and Confer, Co-Chair, 2006-2007; member 2007 - present

As a body with representation from many facets of the University community, this sub-meet and confer has members from all collective bargaining units, and, in collaboration with Budget and Assessment representatives, leads the medium to long-range planning of the University.

The Collaboration, Board of Directors, 2007-

The Collaboration for the Advancement of College Teaching and Learning is an alliance of colleges and universities that supports and promotes outstanding college teaching and learning. The Board of Directors is charged with oversight and implementation of the mission.

Diversity Commission, Co-Chair, 2006 - present

The Diversity Commission is charged with assisting the University in implementation of the Diversity Plan and diversity initiatives. The Diversity Commission informs the President of concerns and successes; takes the lead in posing difficult questions and inviting comment from the University community; reviews progress in the

implementation of the Diversity Plan and consults with other offices and committees with regard to diversity objectives.

Mediation, Negotiation Training and Service

Negotiation Skills Workshop, Mediation Works Inc, Boston (fall 2007). Completed Levels I and II Mediation Training (2002-2003) offered by the Dispute Resolution Institute, and assisted with training of Level I participants. Under Rule 114, Minnesota General Rules of Practice, Qualified Neutral, I am eligible for inclusion on the Minnesota Supreme Court Roster of Qualified Neutrals. On-campus and other mediation and negotiation.

Faculty Association, Executive Committee, 2006-2007

Minnesota State Mankato is part of a system that has collective bargaining; as elected Faculty Chair of the Planning Sub-Meet and Confer, I held a seat on our Executive Committee, the faculty leadership core, and was a seated member of the Faculty Association/ Administration Meet and Confer.

Faculty Development Activities

- Center for Excellence in Teaching and Learning, Faculty Fellow, 2006-2007. Working actively to improve the quality of teaching and learning on campus, the MSU Center for Excellence in Teaching and Learning has initiated a number of programs to support instructors and instructional practices. I have served as a Peer Consultant, as Mentor to individual faculty, and this past year I was Director of the Mentor Program. Recent professional meetings include Professional and Organizational Development National Conference, MnSCU Center for Teaching and Learning Fall Conference, Middlesex Carnegie Summer Institute.
- Initiative to Promote Excellence in Student Learning, Facilitator, 2006-2007

Department of Aviation

I served as Internal Consultant (2003-2004) to the Department of Aviation to assist with their program review, self-study, work in assessment, and creation and implementation of a new plan following a period of challenges to the program. Aviation Search Committee Chair, 2005-2006, with two new tenure-track hires.

Cultural Diversity Council, Minnesota State University, Mankato

During the early years of the Cultural Diversity Council I helped to initiate and implement departmental collaborations for culturally diverse University presentations and consultancies. I have held various terms since 1999.

- Awarded Clarence E. Harris Humanitarian Award, 1999
- Honored with Certificate of Recognition, 1994
- Diversity *Train the Trainers* Workshop, summer 2005

Summer Institute for Women in Higher Education Administration

Nominated by MSU and selected as HERS Participant, Bryn Mawr College, Class of 2000, for a month-long immersion course and opportunity to work intensively with

colleagues and specialists (from higher education and the professions) on issues facing the academy.

EFFAT COLLEGE, JIDDAH, KINGDOM of SAUDI ARABIA

Academic Vice Dean, Dean of Faculty, 2000-2001

First Chief Academic Officer at a small private college for women in the Kingdom of Saudi Arabia founded by the royal family.

- Portfolio included primary leadership responsibility for Academic Affairs and Student Affairs, design and implementation of policies and procedures
- Established strategic plan as member of Effat College Cabinet (CEO, CAO, CFO)
- Coordinated efforts in academic, student, and community affairs with College Founders Board (Sons and Daughters of King Faisal and Queen Effat) and Kingdom of Saudi Arabia Ministry of Education
- Articulated guiding principles and formulated standards as member of College Administrative Team (Area Coordinators)
- Set the tone for an academic climate on campus, and communicated campus standards, college vision, and career opportunities to students, parents, guardians, and constituents
- Supervised creation and development of all phases of operation and curriculum of Effat Institute, six-level high school program

LEADERSHIP

National Association of Schools of Music

- Member, Commission on Accreditation, 2000-2006 (two term maximum)
 - Charged with oversight and application of the accreditation and membership standards of the Association for baccalaureate and graduate degree-granting institutions and programs
 - Review reports detailing how a university should operate
 - Serve as decision-maker: write detailed recommendations and vote on accreditation status for institutions
- Accreditation Evaluator/ Team Chair, 1990-present
 - Quickly and thoroughly assess quality of plans and efforts during visits to many campuses
 - Act as campus evaluator and reporter for the Commission on Accreditation
- National Nominating Committee Chair, 1998-1999; Member, 1991

Selected NASM Publications and Presentations at Annual Meetings of the Association

- Presenter, *Dollars and Sense, Part II*, College Music Society/ NASM, 2007
- Presenter, Women Executives Roundtable, *Mediation*, 2003; 2006
- "Women in Music Administration: A Look at Several Minnesota Organizational

- Models” *Proceedings, 65th Annual Meeting of National Association of Schools of Music, 1990*”
- Presenter, Region IV Session, *Dollars and Sense: Reinventing Music Appreciation for the New Millennium, 1999*
 - Moderator, Session on Management, *Management III: Relating the Music Unit to Institutional Planning, 1998*
 - Chair, Women’s Caucus Panel, *Women in Music Administration, 1990*
 - Presenter, *Women in Music Administration, 1989, 1990, 1991, 2006*

Minnesota College and University Council of Music

- President, 1992-1994
- Acting President, 1991-1992
- Vice President, 1990-1991

American Council of Education Network (ACE-NET, formerly ACE-NIP)

- Minnesota State Board, 1991-1994
- Chair, Nominating Committee, 1991

American Guild of Organists

- Convener of Regional Councilors, 1994-96
- Member of Executive Committee, 1994-96
- Councilor, Region VI, 1990-1996
- Member of National Council, 1990-1996
- Development/ Centennial Endowment Campaign Steering Committee, 1994-1996
- Regional Convention Committee, 1994-1996
- Regional Competition Committee, 1994-1996
- Minnesota District Convener, 1989-1990
- Sioux Trails Chapter, Pipe Organ Encounter Committee, 1997
- Sioux Trails Chapter Program Committee, 1988-1990
- Formal mediation (with chapters in Colorado and Florida) on behalf of National Council

Selected AGO Publications, Presentations, and Performances at Regional and National Events

- Presenter, Region VI Convention “*Professional Concerns: Responding to the Changing Career Climate*” 1997
- AGO Centennial Campaign: “Endowment Fund Goals” *The American Organist, 1996*
- Presenter, National Convention, “*Organizational Concerns: Program Ideas for Small Chapters*” 1996
- Featured Artist, Region VI Convention, 1995
- Keynote Recitalist, Sioux Trails Chapter Pipe Organ Encounter, 1995
- Featured Performer, Pipedreams, Minnesota Public Radio, 1993
- Management by *Concert Artist Cooperative, San Francisco, California, 1989-2001*

Teaching and Administration, Selected Presentations

- Traveling Workshop Presenter, The Collaboration for the Advancement of College Teaching and Learning, *Teaching Large Sections of General Education Classes*, Spring 2000, Presentations in Minnesota and Wisconsin
- Presenter and Panelist, Minnesota State University System Department Chairs Leadership Conference, 1990

Committee Service, Selected Examples

- Summer 2004 Diversity Workshop Participant, *Women in the Arab World*, and Diversity Fellow, 2004, with project designed to work closely with students
- Program Review Work Group, MSU Academic Affairs, 1990-1991
- Enrollment Management Workgroup, MSU Office of Student Affairs, 1988-1990
- Campus Steering Committee, Quality 7 Initiative (System-wide Strategic Planning) 1990-1992; Facilitator, Arts Initiative, 1991; Faculty Delegate to Conference, 1991
- Mankato Symphony Orchestra Board, ex officio member, 1987-2002

PROFESSIONAL CONFERENCES and AFFILIATIONS

- National Association of Schools of Music Annual Meetings
- American Guild of Organists Regional and National Convention
- Golden Key International Honour Society, Honorary Member
- Minnesota State University System Conferences, *Chairing the Academic Department*
- Minnesota State University System Conference, *The Liberal Arts Curriculum*
- Bush Foundation Faculty Development Conferences
- Theory Pedagogy Institute, College Music Society
- American Association of Higher Education, National Conference
- Problem Based Learning, National Conference
- Academic Chairpersons National Conference, Kansas State University Center for

Faculty Evaluation and Development

- Seminar for Music Administrators, Westminster Choir College
- Professional and Organizational Development National Conference
- MnSCU Center for Teaching and Learning Fall Conference
- NAACP, Mankato Chapter
- Pi Kappa Lambda (music honorary)
- Aircraft Owners and Pilot's Association
- Kiwanis Clubs
 - MSU Campus Board of Directors; Registrar, Run for Education
 - Mankato Diversity Club

HONORS and AWARDS

- Clarence E. Harris Humanitarian Award, Cultural Diversity Program, Minnesota State University, Mankato, 1999
- Duane Orr Teacher of the Year Award, MSU Student Senate, 1995-1996
- Certificate of Recognition, MSU Cultural Diversity Program, 1994
- Golden Key International Honorary
- MSU Faculty Research Grant, American Organ Building and Design, 1992
- Outstanding Advisor Award, Stephens College, 1987
- Fellow, Society for Values in Higher Education (elected 1984)
- Outstanding Young Women of America, 1984

CHURCH MUSIC

- Saint John's Episcopal Church, Mankato, Minnesota, 1999-2000
- First Baptist Church, Columbia, Missouri, 1985-1987
- Stephens College Chapel, Columbia, Missouri, 1982-1985

ADDITIONAL PROFESSIONAL EXPERIENCE

STEPHENS COLLEGE, 1982-1987

Chair and Faculty Member, Department of Music

- Department Chair, 1985-1987
- College Council Representative, 1985-1987
- College Organist, 1982-1987 (performed for all College convocations)
- Organist-Choirmaster, Stephens College Chapel, 1982-1985
- Music Faculty, 1982-1987 (Stephens College does not have faculty rank)

On-Campus Administrative Experience

- Curriculum Committee Chair, 1983-1984, and member, 1983-1987
- Curriculum Task Force, Consortium for Advancement of Private Higher Education, 1986-1987
- College Financial Aids Committee, 1984-1986
- College Honors Convocation Committee, 1984-1986
- College Honors Scholarship Selection Committee, 1982-1985
- Religious Life Committee, 1982-1985

KANSAS STATE UNIVERSITY, 1981-1982, Adjunct Instructor, Applied Piano

INDIANA UNIVERSITY, 1970-1973, Teaching Assistant, Music Theory